



(707) 644-8949 (Admin)  
(707) 644-8976 (Billing)  
[www.VallejoWastewater.org](http://www.VallejoWastewater.org)  
450 Ryder Street  
Vallejo, CA 94590

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## PRETREATMENT QUESTIONNAIRE

Vallejo Flood & Wastewater District (formerly known as Vallejo Sanitation and Flood Control District) operates the wastewater treatment plant which serves the needs of the City of Vallejo, Mare Island, and surrounding areas. The District is part of the US Environmental Protection Agency's (EPA) National Discharge and Pretreatment System. As mandated by the EPA and the State of California Water Resources Control Board, the District is responsible for the enforcement of non-domestic sewer discharger compliance with national, state, and local pretreatment standards. The purpose of the District's Pretreatment Program is to protect the Vallejo wastewater treatment plant and the environment from adverse impacts that may occur when hazardous or toxic wastes are discharged into the sewage system.

As a prospective discharger into the District's sewer system you are required to complete the attached Pretreatment Questionnaire and return it to the District offices within ten (10) business days of receipt.

Please read the instructions for completing the questionnaire. Information submitted will assist the District with the permitting process of your business.

A copy of the District's Non-Domestic Sewer Use Ordinance is on file at the District's office and may be reviewed during regular business hours. If there are any questions regarding the District's Pretreatment Program, or the attached questionnaire, please contact the District's Pollution Control Department at (707) 644-8949 ext. 260.

### VALLEJO SANITATION AND FLOOD CONTROL DISTRICT

A handwritten signature in black ink, appearing to read "Jennifer", followed by a long horizontal line extending to the right.

JENNIFER HARRINGTON

Environmental Services Director

**VALLEJO FLOOD & WASTEWATER DISTRICT  
PRETREATMENT QUESTIONNAIRE**

SSI/CONNECTION PERMIT NUMBER *(not applicable to businesses leased on Mare Island)* \_\_\_\_\_

Please complete this form, answering all questions as completely as possible. Any questions which are not applicable to your facility should be marked N/A. Please type or print legibly. Return the completed form to the District's office at:

Vallejo Flood & Wastewater District  
450 Ryder Street  
Vallejo, CA 94590

Questions related to this matter should be directed to the District's Pollution Control Department at (707) 644-8949 ext. 1609 during regular business hours.

**APPLICANT IDENTIFICATION AND CERTIFICATION**

Business Name \_\_\_\_\_

Business Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Business Manager, Owner, or Contact Person familiar with the information required herein:

Name \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_

Building Owner's Name \_\_\_\_\_ Phone \_\_\_\_\_

*Certification must be signed by the owner of the business, the executive officer or an authorized representative.*

**I CERTIFY THAT THE INFORMATION SUBMITTED IN THIS QUESTIONNAIRE IS  
TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Title

**PART B - BUSINESS DESCRIPTION**

Business Activity (i.e. auto body shop, restaurant, dental, etc.) \_\_\_\_\_

Standard Industrial Classification Code \_\_\_\_\_ Number of Employees at this Facility \_\_\_\_\_

*Hours of Operation*

Months per year \_\_\_\_\_

Days per week \_\_\_\_\_

Hours per day \_\_\_\_\_

*Food Service Information*

No. of meals/day \_\_\_\_\_

Seating capacity \_\_\_\_\_

Number of City of Vallejo water use meters that serve your business? \_\_\_\_\_

Water Meter Account Number \_\_\_\_\_

Do you receive water from any other source? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

Do you have an emergency spill plan to prevent hazardous materials from entering the sanitary sewer or storm collection systems? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have a solvent management plan? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you have an EPA Hazardous Waste Storage/Generation Number? Yes \_\_\_\_\_ No \_\_\_\_\_

Does your business discharge any wastewater other than domestic sewage (restrooms) to the sanitary system (i.e. floor drains, roof drains, process water)? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain \_\_\_\_\_

**PART B - BUSINESS DESCRIPTION** (continued)

Do you have any discharge pretreatment units at this site? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, check which ones:

Amalgam Separator \_\_\_\_\_ Is it ISO 11143 certified? Yes \_\_\_\_\_ No \_\_\_\_\_  
Grease trap \_\_\_\_\_  
Sand trap \_\_\_\_\_  
Oil Separator \_\_\_\_\_

Other, describe \_\_\_\_\_  
\_\_\_\_\_

If you have a grease trap, sand trap, or oil separator, please describe:

Dimensions \_\_\_\_\_

Design Flow \_\_\_\_\_

What is the frequency of maintenance? \_\_\_\_\_

List any other liquid or solid wastes removed from this site by means other than the sanitary sewer system \_\_\_\_\_  
\_\_\_\_\_

Who removes these wastes? \_\_\_\_\_

List any waste you handle which is classified hazardous by the EPA \_\_\_\_\_  
\_\_\_\_\_

Do you store any of these wastes on site? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, which ones? \_\_\_\_\_  
\_\_\_\_\_

Will vehicle or equipment washing be performed on site? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please describe \_\_\_\_\_  
\_\_\_\_\_

# VALLEJO FLOOD & WASTEWATER DISTRICT

## Supplementary Questionnaire for Pre-Treatment of Wastewater from Food Service Facility

Food Service Facilities include restaurants (drive-in, take out, dine-in, etc.), or any facility (bakery, delicatessen, coffee house, juice bar, etc.) that prepares and/or serves food.

District-issued SSI No. \_\_\_\_\_

If no SSI number is assigned, provide address \_\_\_\_\_

Please circle Yes or No after each question:

1. Will you have any equipment available in your food service preparation or cleaning operation, such as a garbage disposal, a potato peeler, etc. that can be used to discharge food waste directly into the sewer? Yes / No
2. Will your facility be serving food only on disposable dishes, or only in disposable containers? Yes / No
3. Will all eating utensils provided to customers be disposable, or be taken away by the customers? Yes / No
4. Will any dishes, containers, or utensils used to serve food, be returned to the business for cleaning? Yes / No

I attest that the information submitted in this questionnaire is true and correct to the best of my knowledge:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Title

**VALLEJO FLOOD & WASTEWATER DISTRICT**  
**Supplementary Questionnaire for Pre-Treatment of Wastewater**  
**from Breweries, Wineries and Distilleries**

Please Circle Yes or No after each question; use additional pages if needed.

What is your average monthly process flow? \_\_\_\_\_

Will you have flow monitoring equipment? Yes / No If yes, please describe \_\_\_\_\_

\_\_\_\_\_

Describe what pH control and monitoring equipment will be used. \_\_\_\_\_

\_\_\_\_\_

How will you handle organic spent wastes? \_\_\_\_\_

\_\_\_\_\_

Will you recycle or reuse water in your manufacturing process? Yes / No If yes, please describe.

\_\_\_\_\_

\_\_\_\_\_

How will process flow be segregated from other waste streams in order to allow routine sampling?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print or type name

\_\_\_\_\_  
Title