



REGULAR MEETING MINUTES
VALLEJO SANITATION AND FLOOD CONTROL DISTRICT
6:00 P.M. – CITY COUNCIL CHAMBERS
555 SANTA CLARA STREET, VALLEJO CA 94590
DECEMBER 13, 2016

Board of Trustees
Osby Davis, President
Rozzana Verder-Aliga – Vice-President
Pippin Dew-Costa
Erin Hannigan
Jess Malgapo
Robert H. McConnell
Katy Miessner
Bob Sampayan

District Manager
Melissa Morton

1. **CALL TO ORDER-** The regular meeting of the Vallejo Sanitation and Flood Control District was called to order at 6:09 PM with President Davis presiding.
2. **PLEDGE OF ALLEGIANCE-** The Pledge of Allegiance was recited.
3. **ROLL CALL-** On roll call present were: President Davis; Trustees Dew-Costa, Hannigan, McConnell, Miessner, Sampayan, and Verder-Aliga. Absent: Trustee Malgapo.

Others present were; Melissa Morton, District Manager; Holly Charléty, District Clerk; Shalon Edmondson, Office Assistant; Chas Fadrigio, Accountant; Jennifer Harrington, Environmental Specialist; Johnson Ho, Director of Plant Operations and Maintenance; Jennifer Kaiser, Community Outreach Coordinator; Mary Morris, Finance Director; Frank Silveira, Electrical Supervisor; Keith Sorsdal, Director of Safety and Risk Management; Dan Tafolla, Director of Environmental Services; Ken Taylor, Field Operations Superintendent; Mark Tomko, District Engineer; Gretchen Watkins, Human Resources Administrator; and Gary Heppell, District Legal Counsel.

4. **PRESENTATIONS AND COMMENDATIONS - None**
5. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC - None**

*Members of the public wishing to address the Board on Consent Calendar Items are requested to submit a completed speaker card to the District Clerk. Each speaker is limited to **five minutes**. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*

6. **CONSENT CALENDAR AND APPROVAL OF AGENDA**

All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.

President Davis called for a motion to approve the Consent Calendar and Agenda, Trustee Verder-Aliga moved the item.

AYES: President Davis; Trustees Dew-Costa, Hannigan, Miessner, McConnell, Sampayan, and Verder-Aliga.
NOES: None
ABSENT: Trustee Malgapo
ABSTAIN: None

- A. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF NOVEMBER 1, 2016

PROPOSED ACTION

Approve the minutes from the regular meeting of November 1, 2016.

- B. APPROVAL OF THE DISBURSEMENTS REGISTER FOR DECEMBER 13, 2016

PROPOSED ACTION

Adopt a resolution approving the Disbursements Register for December 13, 2016.

[Resolution 2016-5792](#)

- C. SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-64A – SANITARY SEWER AND UPPER LATERAL USER FEES

PROPOSED ACTION

Hold the second reading by title only, and adopt Ordinance 2017-64A (Sanitary Sewer and Upper Lateral User Fees) amending for the increase of annual registration (Section 9.A.) and per-load fees (Section 9.B.). [Ordinance 2017-64A](#)

- D. SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-70A.1 (SANITARY SEWER CONNECTION FEE ORDINANCE)

PROPOSED ACTION

Hold the second reading by title only, and adopt Ordinance No. 2017-70A.1 (Sanitary Sewer Connection Fee) amending the Schedule of Connection Fees (Section 5).

[Ordinance 2017-70A.1](#)

- E. SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-70B.1 (STORM DRAIN CONNECTION FEE ORDINANCE)

PROPOSED ACTION

Hold the second reading by title only, and adopt Ordinance No. 2017-70B.1 (Storm Drain Connection Fee) amending the Schedule of Connection Fees (Section 5).

[Ordinance 2017-70B.1](#)

- F. ADOPTION OF 2017 REGULAR MEETING SCHEDULE FOR THE BOARD OF TRUSTEES AND THE FINANCING CORPORATION

PROPOSED ACTION

Adopt a resolution approving the 2017 regular meeting schedule for the Board of Trustees and the Financing Corporation. [Resolution 2016-5793](#)

7. PUBLIC HEARING - [None](#)

8. ADMINISTRATIVE ITEMS

- A. SELECTION OF NEW DISTRICT LOGO/ARTWORKS

PROPOSED ACTION

Review the project background and results of the recent survey in order to provide staff with direction on next steps.

President Davis called for a motion, Trustee Verder-Aliga called for a motion to move forward with Candidate A.

AYES: President Davis; Trustees Dew-Costa, Hannigan, Miessner, McConnell Sampayan, and Verder-Aliga.

NOES: None

ABSENT: Trustee Malgapo

ABSTAIN: None

9. APPOINTMENTS TO BOARDS, COMMISSIONS AND COMMITTEES - None

10. DISTRICT MANAGER'S REPORT- Melissa Morton, District Manager, gave recognition to Dan Tafolla, Director of Environmental Services upon retirement after 33 years of service, and recognition for service of President Davis.

11. DISTRICT COUNSEL'S REPORT - None

12. COMMUNITY FORUM - None

*Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may step to the podium and state his/her name and address for the record. Pursuant to Vallejo Sanitation and Flood Control District Rules of Procedure, Community Forum is limited to 15 minutes, with each speaker limited to **three minutes**.*

13. REPORTS BY PRESIDING OFFICER AND TRUSTEES - Trustee Hannigan, recognized President Davis for his service. President Davis summarized his time/experience serving on the board. He expressed appreciation for how far the District has come and for the time and effort of the District staff.

14. CLOSED SESSION: *May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection. - None*

15. PM

fe to certify that the foregoing
is the true and correct minutes
as approved by the Board of Trustees
on January 10, 2017