



SPECIAL MEETING MINUTES
VALLEJO SANITATION AND FLOOD CONTROL DISTRICT
5:30 P.M. – DISTRICT BOARDROOM
450 RYDER STREET, VALLEJO CA 94590
FEBRUARY 2, 2017

Board of Trustees
Bob Sampayan, President
Robert H. McConnell, Vice-President
Pippin Dew-Costa
Erin Hannigan
Jess Malgapo
Katy Miessner
Hermie Sunga
Rozzana Verder-Aliga

District Manager
Melissa Morton

1. **CALL TO ORDER**– The special meeting of the Vallejo Sanitation and Flood Control District was called to order at 5:34 PM with President Sampayan presiding.
2. **PLEDGE OF ALLEGIANCE** - The Pledge of Allegiance was recited.
3. **ROLL CALL** - On roll call present were: President Sampayan; Trustees Dew-Costa (arrived at 5:42 PM), Hannigan, , McConnell, Miessner, Sunga, and Verder-Aliga (arrived at 5:38 PM). Absent: Trustee Malgapo

Others present were; Melissa Morton, District Manager; Holly M. Charléty, District Clerk; Gretchen Watkins, HR Administrator; and Gary Heppell, District Legal Counsel.

4. **COMMENTS ON THE AGENDA BY MEMBERS OF THE PUBLIC** - None

*Members of the public wishing to address the Board on any item on the meeting agenda are requested to submit a completed speaker card to the District Clerk. Each speaker is limited to **five minutes**.*

5. **CLOSED SESSION:** *May recess to consider matters of pending litigation (GC 54956.9), personnel (GC 54957), labor relations (GC 54957.6), and real property negotiations (GC54956.8). Records are not available for public inspection.*

A. **DISTRICT MANAGER EVALUATION**

PROPOSED ACTION

Hold scheduled performance evaluation of District Manager Melissa Morton, pursuant to Government Code section 54957(b)(1).

District Counsel announced the item and the board entered into closed session at 5:35 PM. The board returned from closed session at 6:40 PM. No reportable action.

6. **IDENTIFICATION OF BOARD'S REPRESENTATIVES FOR ANY SALARY NEGOTIATIONS.**
*Pursuant to Government Code §54957.6, the Board of Trustees will identify a committee of the Board who will participate in any salary negotiations with the District Manager. **No reportable action.***
7. **ADJOURNMENT – 6:45 PM**

A handwritten signature in blue ink, appearing to be "H. Charléty", is written over a horizontal line.

This is to certify that the foregoing is the true and correct meeting minutes as approved by the Board of Trustees on February 14, 2017