



**VALLEJO SANITATION & FLOOD DISTRICT
CONFLICT OF INTEREST CODE APPENDIX A**
Last Adopted: July 14, 2016, Resolution 2016-5777

The Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations, section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference by state and local government agencies, and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Accordingly, the terms of 2 California Code of Regulations, section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby adopted by the Board of Trustees of the Vallejo Sanitation and Flood Control District as the District's conflict of interest code. The provisions of 2 California Code of Regulations, section 18730, are hereby incorporated by reference and, along with the attached Appendix in which members of the Board of Trustees and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the District.

Designated positions required to submit a Statement of Economic Interests (Form 700) shall file the disclosure statement with the District Clerk, who will then make the statements available for public inspection and reproduction (Government Code section 81008). In addition to the original filing submitted to the District Clerk, the District Manger shall file electronically with Solano County, using the County's eDisclosure filing system.

LIST OF DESIGNATED POSITIONS

Individuals holding the following positions must file a Statement of Economic Interests (Form 700).

| Classification | Disclosure Categories |
|---|-----------------------|
| Consultants* | 1, 2, 3, 4 |
| Commission Members | 1, 2, 3, 4 |
| Director of Engineering | Full Disclosure |
| Director of Plant Operations & Facilities Maintenance | Full Disclosure |
| Director of Safety and Risk Management | Full Disclosure |
| District Clerk | Full Disclosure |
| District Manager ** | Full Disclosure |
| Environmental Services Director | Full Disclosure |
| Field Operations Superintendent | Full Disclosure |
| Finance Director/Treasurer | Full Disclosure |
| Human Resources Services Administrator | Full Disclosure |
| Trustee | Full Disclosure |

* The California Fair Political Practices Commission defines “consultant” as an individual who contracts with or whose employer contracts with state or local government agencies and who makes, participates in making, or acts in a staff capacity for making governmental decisions. (See 2 California Code of Regulations sections 18700.3, 18734.).

** The District Manager is also required to file with Solano County pursuant to Government Code section 87500(k)(1).

DISCLOSURE CATEGORIES

1. Investments in business entities, and the income and assets of business entities and trusts (Form 700, Schedules A-1 and A-2) *located within the geographical boundaries of the District, or which do business with, plan to do business with, or have within the previous two years done business with the District, or whose economic position may be affected by the decisions or recommendations of the consultant.*
2. Income, loans and business positions (Form 700, Schedule C) where the source of income or loan, or the company with which the consultant holds a business position, *is located within the geographical boundaries of the District, does business with, plans to do business with, or has within the previous two years done business with the District, or whose economic position may be affected by the decisions or recommendations of the consultant.*
3. Gifts (Form 700, Schedule D) where the source of the gift *is located within the geographical boundaries of the District, does business with, plans to do business with, or has within the previous two years done business with the District, or whose economic position may be affected by the decisions or recommendations of the consultant.*
4. Travel payments, advances or reimbursements (Form 700, Schedule E) where the source of the payment, advance or reimbursement *is located within the geographical boundaries of the District, does business with, plans to do business with, or has within the previous two years done business with the District, or whose economic position may be affected by the decisions or recommendations of the consultant.*

FURTHER INFORMATION AND INSTRUCTIONS

Further information and instructions regarding the Statement of Economic Interests (Form 700) may be found within Form 700 itself, and the Form 700 Reference Pamphlet, both available at the California Fair Political Practices Commission website: www.fppc.ca.gov