



Date: \_\_\_\_\_

## REQUEST FOR RELEASE OF UTILITY LIEN(S)

**Required attachment(s):**

Copy of Lien(s) or Title Report showing lien instrument number(s) and/or lien number(s)

**NOTE: Request will not be processed without copies of lien(s) or title report.**

**PICK UP REQUESTED DOCUMENT(S)**

YES Telephone to contact: (\_\_\_\_) \_\_\_\_\_

NO - Prepaid Federal Express label/UPS label attached or self-addressed envelope enclosed.

<i>Delivery/Pick-up Acknowledgment</i>
<b>RECEIVED</b>
Signature: _____
Print: _____
Date: _____

COMPANY NAME/REQUESTOR: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP: \_\_\_\_\_

ESCROW OFFICER: \_\_\_\_\_

ESCROW #: \_\_\_\_\_

PHONE #: \_\_\_\_\_

**TO ASSIST IN EXPEDITING YOUR REQUEST, COMPLETE THE FOLLOWING INFORMATION (Please Print)**

PROPERTY ADDRESS: \_\_\_\_\_

ASSESSOR PARCEL #: \_\_\_\_\_

OWNER'S NAME: \_\_\_\_\_

**REQUEST MAY BE SENT:**

**EMAIL:** [ebill@vallejowastewater.org](mailto:ebill@vallejowastewater.org) **FAX:** (707) 644-2034

**MAILING ADDRESS OR IN PERSON:**

Vallejo Flood & Wastewater District  
**Customer Service Division**  
450 Ryder Street  
Vallejo, CA 94590

**(PLEASE ALLOW SEVEN (7) BUSINESS DAYS TO PROCESS)**