



District Manager
Melissa Morton

VALLEJO FLOOD AND WASTEWATER DISTRICT
FINANCING CORPORATION
REGULAR MEETING AGENDA

Board of Trustees
Robert McConnell (President)
Tina Arriola
Hakeem Brown
Pippin Dew
Erin Hannigan
Mina Loera-Diaz
Katy Miessner
Rozzana Verder-Aliga

6:05 P.M.

JULY 12, 2022

VALLEJO CITY HALL COUNCIL CHAMBERS
555 SANTA CLARA STREET
VALLEJO CA 94590

NOTE: IF THE MEETING HAS NOT BEGUN AT 6:00 PM, IT MAY BE DUE TO THE VALLEJO CITY COUNCIL BEING IN SESSION PAST 6PM, AND THE VFWD MEETING WILL BEGIN FOLLOWING THEIR ADJOURNMENT.

Members of the public will be able to participate in-person or remotely via Zoom.

Members of the public interested in participating or observing remotely can join the Zoom webinar: <https://ZoomRegular.Cityofvallejo.net>.

The meeting may also be viewed by tuning in locally on Comcast Channel 28, or click this [link](#) to find and follow the meeting livestreamed.

PUBLIC COMMENT: Members of the Public may provide public comments during the Board Meeting in person, via [Zoom](#), or via phone, by dialing (669) 900-6833. For additional instructions on how to make public comment, please click [here](#).

Members of the public shall have the opportunity to comment on any item listed on this notice before or during consideration of that item by emailing as defined above. No other items may be discussed during this meeting.

The District will use best efforts to respond to any requests for disability-related modifications or accommodations, aids or services. Such requests should be made to the Clerk of the Board's office no less than 48 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. Please contact our office at (707) 644-8949.

Any writings or documents related to an agenda item for the open session of this meeting are available for public inspection on our website at www.vallejowastewater.org.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 5 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda.*
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

- A. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JULY 13, 2021.

PROPOSED ACTION

Approve the minutes from the regular meeting of July 13, 2021.

- B. ACCEPT FINANCING CORPORATION ACTIVITY REPORT

PROPOSED ACTION

Adopt a resolution to accept the VWFD Financing Corporation Activity Report as submitted.

5. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received.*

6. **ADJOURNMENT**



I, Rachelle Canones, Assistant District Clerk of Vallejo Flood and Wastewater District declare that the foregoing agenda for the July 12, 2022, Regular Meeting was posted and available for review by the required time as prescribed by law at the District office located at 450 Ryder Street, Vallejo, California. This agenda is also available on the District website at www.vallejowastewater.org.



VALLEJO FLOOD AND WASTEWATER DISTRICT
FINANCING CORPORATION
REGULAR MEETING MINUTES

Return to Agenda

District Manager
Melissa Morton

6:05 P.M.

JULY 13, 2021

VIA TELECONFERENCE

Board of Trustees
Robert McConnell (President)
Tina Arriola
Hakeem Brown
Pippen Dew
Mina Diaz
Erin Hannigan
Katy Miessner
Rozzana Verder-Aliga (V. Pres.)

1. **CALL TO ORDER** - The regular meeting of the Vallejo Flood and Wastewater District Financing Corporation was called to order at 6:51 PM by President McConnell.
2. **ROLL CALL** - On roll call, present were: President McConnell; Trustees Arriola, Brown, Dew, Diaz, and Miessner.

Others present were: Melissa Morton, District Manager; MJ Brown, Clerk of the Board; Jeff Tucker, Director of Finance; and Ben Stock, Legal Counsel.
3. **COMMENTS ON CONSENT CALENDAR BY MEMBERS OF THE PUBLIC:** *Members of the public wishing to address the Board on Consent Calendar Items are requested to email publiccomment@vallejowastewater.org by 6:00 p.m. on the day of the meeting. Comments provided after 6:00 p.m. will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 5 on the agenda when received. Each speaker is limited to 500 words. Requests for removal of Consent Items received from the public are subject to approval by a majority vote of the Board of Trustees. Items removed from the Consent Calendar will be heard immediately after approval of the Consent Calendar and Agenda. - None*
4. **CONSENT CALENDAR AND APPROVAL OF AGENDA:** *All matters are approved under one motion unless requested to be removed for discussion by the Board, District Manager, or requested for removal by a member of the public, which requires approval by a majority vote of the Board.*

President McConnell moved to approve the Consent Calendar and Agenda in the absence of the Vice-President. The vote was taken by roll call.

AYES: President McConnell; Trustees Arriola, Brown, Dew, Diaz, Miessner
 NOES: None
 ABSENT: Hannigan, Verder-Aliga
 ABSTAIN: None

- A. APPROVAL OF MINUTES FROM THE REGULAR MEETING OF JULY 14, 2020.

PROPOSED ACTION

Approve the minutes from the regular meeting of July 14, 2020.

- B. ACCEPT FINANCING CORPORATION ACTIVITY REPORT

PROPOSED ACTION

Adopt a resolution to accept the VWFD Financing Corporation Activity Report as submitted.

[Resolution 2021-6022](#)

5. **COMMUNITY FORUM:** *Anyone wishing to address the Board on any matter for which another opportunity to speak is not provided on the agenda, and which is within the jurisdiction of the Board to resolve, may email publiccomment@vallejowastewater.org. Pursuant to VFWD Rules of Procedure, Community Forum is limited to a total of 1,500 words, with each speaker limited to 300 words. Submitted comments will be read by the Clerk of the Board aloud at the meeting if the meeting has not proceeded to Item 9 on the agenda when received. - None*

6. **ADJOURNMENT – 6:54 PM**

This is to certify that the foregoing
is the true and correct meeting minutes
as approved by the Board of Trustees
on July 12, 2022



District Manager
Melissa Morton

July 12, 2022

BOARD COMMUNICATION

Consent Item 4B

TO: THE HONORABLE PRESIDENT AND BOARD OF DIRECTORS

FROM: MELISSA MORTON, DISTRICT MANAGER
JEFF TUCKER, DIRECTOR OF FINANCE/TREASURER

SUBJECT: ACCEPT FINANCING CORPORATION ACTIVITY REPORT

BACKGROUND AND DISCUSSION

The Vallejo Flood and Wastewater District Financing Corporation (VFWDFC) is a non-profit, public benefit corporation established to assist the Vallejo Flood and Wastewater District (the District) with issuing and administering tax-exempt municipal debt to finance capital projects. Pursuant to the 1993 Certificates of Participation (COPs) Installment Purchase Agreement which was approved by the Board of Trustees of the District at time of debt issuance, the District is responsible for debt service payments.

The District made its last debt service payment under the 1993 COPs in Fiscal Year 2020. With this final debt service payment, the District's obligations to the VFWDFC have been met in full, and the 1993 Certificates of Participation have been defeased. There was no new activity in Fiscal Year 2021-22 to report.

New debt is being evaluated as part of the Ten-Year Capital Improvement Plan and 10-Year Financial Forecast, which may necessitate the need for the VFWDFC. Therefore, it is prudent to continue the existence and operation of the VFWDFC into the foreseeable future.

RECOMMENDATION

Approve and accept the report as presented.

ALTERNATIVES CONSIDERED

None.

ENVIRONMENTAL REVIEW

This is not a project under CEQA and no environmental review is required.

FISCAL IMPACT

None.

PROPOSED ACTION

Adopt a resolution to accept the VFWD Financing Corporation Activity Report as submitted.

DOCUMENTS ATTACHED

A. Resolution

CONTACT PERSON

Jeff Tucker, VFWD Director of Finance/Treasurer, (707) 652-7802

**FINANCING CORPORATION
RESOLUTION NUMBER 2022 -**

**A RESOLUTION TO APPROVE AND ACCEPT THE VFWD FINANCING
CORPORATION ACTIVITY REPORT**

BE IT RESOLVED, by the Board of Directors of the Vallejo Flood and Wastewater District (VFWD) Financing Corporation of Solano County as follows:

WHEREAS, the VFWD Financing Corporation Bylaws require an annual business meeting to discuss current and future business of the Corporation; and

WHEREAS, District staff has provided such a report for the fiscal year ended June 30, 2022.

IT IS, THEREFORE, RESOLVED, by the Board of Directors of the Vallejo Flood and Wastewater District Financing Corporation accepts the staff report as presented.

ADOPTED by the Board of Directors of the Vallejo Sanitation and Flood Control District Financing Corporation on the 12th day of July, 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS my hand and the Seal of said District this 12th day of July, 2022.

MJ BROWN
Clerk of the Board